

Subject: Southeast Review Hocus Pocus Fall Fundraiser, FSU's Literary Arts Journal

Dear _____,

My name is Annabelle Argeles, and I'm an intern for the *Southeast Review*, an award-winning, nationally and internationally distributed literary arts journal produced by students in FSU's English department, and an official 501(c)3 non-profit.

We are preparing for our annual Fall Fundraiser (flier attached) with this year's theme being Hocus Pocus. We are kindly asking local businesses for their support through donating items, services, or gift cards (preferably valued at \$50 or more), for the silent auction portion. You previously donated _____. If you would like to donate the same items, we would be extremely grateful, or you could come up with a new donation if you prefer. This fundraiser allows us to produce our magazine, which you can view at <https://www.southeastreview.org/>, and to continue our operations.

_____ has been a great supporter of ours in the past, and we would be thrilled to have your support for this event!

We're also happy to answer any questions or discuss other donation options you'd like us to consider. Our tax exempt number, for your charitable donation tax deduction reporting purposes, is 59-3744388.

Thank you again for your consideration, and everything you do for our community! We look forward to hearing back.

Sincerely,

Annabelle Argeles