

Annabelle Argeles

Tallahassee, FL

ab.argeles.42@gmail.com

443-684-0405

EDUCATION

Florida State University, Tallahassee, FL

December 2026

Bachelor of Arts; Major: English (Editing, Writing, and Media)

Bachelor of Science; Major: Business (Management)

- Accomplishments: Member of the Rho Epsilon Chapter of Sigma Tau Delta International English Honor Society, Global Citizenship Certificate
- GPA: 3.91

EXPERIENCE

Southeast Review, Tallahassee, Florida

August 2025 – December 2025

Intern

- Strategically planned and coordinated the full schedule of events for the annual fall fundraising, contributing to efforts that generated over \$1,100 in support of publication operations
- Conducted critical evaluations of nonfiction submissions (6–20 pages), providing editorial feedback and contributing to final content selection for publication in the upcoming issue
- Created engaging, trend-driven promotional content for the magazine's official TikTok account, increasing audience engagement and achieving up to 1,500 views per post

The Kudzu Review, Tallahassee, FL

August 2024 – Present

Treasurer

- Secured a \$4,000 annual increase in funding, transforming the publication's print schedule from biannual to semesterly issues
- Oversee and manage financial operations, including maintaining the organizational bank account, administering allocated funds from the university's SGA, and preparing line-item budgets
- Collaborate with the Editor in Chief and Faculty Advisor to plan and finance fundraising and staff-wide events for over 75 members

FSU Animal Society, Tallahassee, FL

Sep 2023 – Present

Treasurer

- Maintain accurate financial records for all organizational transactions utilizing Excel and Google Sheets
- Established the organization's first official bank account and successfully secured initial funding from the university's SGA
- Coordinate with executive officers to develop and manage the organization's budget, facilitating the strategic use of funds for social events, community outreach, and enrichment activities

ItaliaNoles Magazine, International Programs at FSU

January 2023 – April 2023

Editor in Chief

- Led meetings facilitated through weekly self-made presentations and managed editorial direction by setting and managing deadlines
- Delegated tasks – including photography, interviews, and article submissions – to a team of 16 staff members, overseeing all aspects of production from start to finish
- Designed and implemented the initial print layout, collaborating closely with the design team to enhance user experience